



**CITY SCHOOL DISTRICT OF ALBANY
MAGNET ELEMENTARY SCHOOLS
APPLICATION PROCESS
2012 – 2013**

Dear Parent/Guardian:

Welcome to the City School District of Albany. A magnet-school application is attached to this instruction sheet. Please return your completed application by hand *or* mail **on or before Friday, March 30 at 3 p.m. to:**

**City School District of Albany
Magnet Schools Office, Room 112
75 Watervliet Ave., Albany, NY 12206**

APPLICATION PROCESS

The lottery for our three magnet elementary schools is for kindergarten through grades 5/6. There is a separate prekindergarten lottery. **Prekindergarten applications will be available March 1.**

Please print all required information. Be neat and accurate. A delay in processing an application will result if information is missing or illegible. Be sure that telephone numbers and date of birth are correct. Sign and date the bottom of the application.

To be eligible for kindergarten, your child must be five (5) on or before December 1, 2012.

Please indicate whether your child receives special-education services. **NOTE: Placement of students who receive special-education services, including placement in integrated classrooms, must be determined by the Committee on Special Education.**

LOTTERY

Assignment to one of our three magnet elementary schools is based on a computerized lottery selection process. An independent consultant, Mr. Joseph M. White from Joseph White Associates, is contracted to oversee the lottery.

🌀 Parents and guardians are invited to attend the lottery drawing 🌀

1. The magnet lottery will be held Tuesday, April 17 in the auditorium at Thomas O'Brien Academy of Science and Technology (TOAST). It will begin at 10 a.m. The prekindergarten lottery also will be held at this time.
2. If your child is not selected for a K-5/6 assignment, their name will be placed in a WAITING POOL. If a space becomes available by December 1, 2012, a computerized, random drawing will select a student from this waiting pool to fill the vacant seat. This random drawing will be done by a designee of the superintendent of schools.
3. If your child does not receive a K-5/6 assignment by December 31, 2012, you may request a new application for the 2013-2014 magnet lottery.

TRANSPORTATION

All K-6 elementary students are eligible for transportation if the school they attend is 1.5 (1½) miles or more from their legal residence.



CITY SCHOOL DISTRICT OF ALBANY
2012 – 2013 Magnet Schools General Application Form

A SEPARATE APPLICATION MUST BE COMPLETED FOR EACH CHILD

ALL SPACES MUST BE COMPLETED

We will be unable to enter incomplete applications into the lottery

For office use only

- App processed
Zone preference
PK sibling
Siblings:

PLEASE PRINT

Child's Name: (Last) (First)

Parent/Guardian Name:

Home Address: (Number & Street) (Apt. #) (City) (State) (Zip)

Telephone: Home: Work: Cell:

Child's Date of Birth Child's Gender: Male Female

The following information is necessary to assist in state and federal monitoring efforts and will not affect a student's assignment.

Ethnic Origin (check one): Hispanic/Latino NOT Hispanic/Latino

Race (check all that apply): Asian Black or African-American American Indian or Alaskan Native
White Native Hawaiian or Other Pacific Islander

Does the student qualify for free or reduced-price meals? Yes No

Name of school child attends NOW: Current Grade:

Grade in September 2012 (circle one) K 1 2 3 4 5 6

Does the child speak English? Yes No - If NO, please indicate primary language

Does the child receive ANY Special Education Services? Yes No

*If YES, services received:

*NOTE: Placement of students who receive special-education services, including placement in integrated classrooms, must be determined by the Committee on Special Education.

School Selection: 1=1st choice, 2=2nd choice, 3=3rd choice
If you are only considering one school it is not necessary to indicate a 2nd or 3rd choice.

- Albany School of Humanities (K - 6)
Montessori Magnet School (K - 5)
Thomas O'Brien Academy of Science and Technology (K - 5)

I, the undersigned Parent/Guardian, wish my child to be considered for the above magnet-school program(s). I understand that completing this application does not guarantee my child admission. Upon acceptance into a magnet program, I, as parent or guardian, agree to attend any meetings or orientations, which may be required by the school.

Parent/Guardian Signature Date

COMPLETED APPLICATIONS MUST BE RETURNED BY HAND OR MAIL TO:

City School District of Albany
Magnet Schools Office, Room 112
75 Watervliet Ave., Albany, NY 12206

THE LOTTERY WILL BE HELD AT 10 A.M. TUESDAY, APRIL 17. TO BE ELIGIBLE, APPLICATIONS ARE DUE ON OR BEFORE FRIDAY, MARCH 30 AT 3 P.M.
Applications received after March 30 will be eligible for future lottery drawings as seats become available.

Check if you will be submitting a pre-K lottery application after March 1 (child's name)