

# ALBANY HIGH SCHOOL

Mrs. F. Maxine Fantroy-Ford Interim Principal

700 Washington Avenue • Albany, New York 12203 • 518-454-3987

Abrookin Vocational Center

Mr. David Bryan, House Principal

99 Kent Street Albany, New York 12206 518-438-2501

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City School District of Albany

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Mr. Leonard Orsini  
Assistant House Principal

Mr. Robert Branchini  
Principal, North House

Mrs. Brenda Mahone  
Principal, South House

October 11, 2006

Dear Parents:

The Albany High School community has been working diligently over the past few weeks on a plan to screen students entering the building with walk-through metal detectors. Our goal is to keep our students safe and not interrupt or alter the school day. We anticipate the devices to be in operation on Monday, October 16, 2006.

Beginning October 16, 2006 students can expect new security procedures to be in effect when they enter the building. We know that Albany High School students are respectful and cooperative. It is important that the following procedures, which have also been outlined on a 3 X 5 card given for students, are as follows:

Students with a first period class scheduled for 8 a.m. can begin entering the building at 7:15 a.m.

Students who take CDTA Tripper buses that drop them on the North Main Street side of the building, students arriving late, and those arriving from Abrookin or re-entering the building during the school day will enter through the Tower 6 courtyard entrance.

All other students will enter the building through the Washington Avenue Physical Education entrance near the swimming pool. This includes students who ride the bus from Abrookin to attend class or lunch at the high school.

Before entering the building, students should unzip all compartments of their bags (bookbags, purses, briefcases, notebooks, storage pouches, etc.).

Students should place all metal objects such as coins, keys, cell phones and iPods from their pockets and bags in a see-through plastic bag.

Upon entering the building, students must follow instructions from staff.

Please discuss with your student this security effort, as well as the importance of an orderly and respectful educational environment. It may also be helpful to review with them the district's "Student Conduct & Discipline Policy" handbook, which was mailed to each student's household in August prior to the start of this school year. If you need the handbook, please call Albany High School at 454-3987.

We thank you for your cooperation in this latest effort to ensure a safe learning environment at Albany High School.

Sincerely,

Mrs. Maxine Fantroy-Ford  
Interim Principal, Albany High School

#### Mission Statement

**"We believe that all students can and will learn. An excellent education will lead to the development of responsible citizens in our school and community. All students will be challenged in a comprehensive educational setting. It is the goal of Albany High School to enable each student to realize their full potential and enhance lifetime opportunities."**

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