



## MEMORANDUM

**TO:** Parents, Guardians, Students and Staff  
**FROM:** Anthony Catalfamo, Director of Buildings and Grounds  
**RE:** Neighbor Pesticide Notification  
**DATE:** June 29, 2011

The City School District of Albany has practiced integrated pest management (IPM) for several years now. IPM is the process for managing, preventing and suppressing pests with minimal impact on human health and the environment.

Pesticides are used only as a last resort. The district hires outside contractors for pest control that are to follow IPM procedures. IPM is successful when teachers, students, maintenance and the contractor work together.

We have been fortunate so far that pesticides have not been needed. However, it is possible that they may be needed in the future. In that event, schools are required to maintain a list of parents, guardians, and staff who wish to receive advanced notice from the school of actual pesticide applications.

If you wish to have your name posted on the list, please fill out the form below and mail it to City School District of Albany, 33A Essex St., Albany, N.Y. 12206. We are hopeful that with continued monitoring and IPM, we will keep pesticides away from our schools.

If you have any questions, please call me at 475-6160.

---

I wish to be notified in the event pesticides are to be used at \_\_\_\_\_. You can notify me at:

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**DAY PHONE:** \_\_\_\_\_ **EVENING PHONE:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_