



**CITY SCHOOL DISTRICT OF ALBANY
COMMITTEES ON SPECIAL EDUCATION (CSE),
CSE SUBCOMMITTEES AND
COMMITTEES ON PRESCHOOL SPECIAL EDUCATION (CPSE)**

Pursuant to applicable state law and regulations, the Board of Education of the City School District of Albany hereby establishes a Committee on Special Education (CSE), several CSE Subcommittees and a Committee on Preschool Special Education (CPSE).

The CSE Subcommittees shall perform the functions for which the CSE is responsible except when (i) a child is considered for initial placement in a special education class, or (ii) a child is considered for initial placement in a special class outside the child's school of attendance, or (iii) whenever a child is considered for placement in a school primarily serving children with disabilities or a school outside of the school district. In such cases the full Committee on Special Education shall meet.

The CSE shall be responsible for the oversight and monitoring of each subcommittee to assure compliance with the requirements of applicable state and federal law and regulations. Each subcommittee shall report annually the status of each child with a disability within its jurisdiction to the CSE and that shall refer to the full committee, upon written request from the parent or person in parental relationship to the child, any matter in which the parent disagrees with the subcommittee's recommendation concerning a modification or change in the identification, evaluation, educational placement or provision of a free appropriate public education to such pupil.

A. Membership of the CSE shall include:

1. Parent or legal guardian of each child with a disability;
2. At least one regular education teacher of such student if the student is, or may be, participating in the regular education environment. All regular education teachers employed by the district are hereby deemed eligible to serve in this capacity at the discretion of district administrators.
3. At least one special education teacher of the child, or if appropriate, one special education provider of the child. All special education teachers and providers employed by the district are hereby deemed eligible to serve in this capacity at the discretion of district administrators.
4. A representative of the district who (i) is qualified to provide, or administer or supervise the provision of, specially designed instruction to meet the unique needs of children with disabilities; (ii) is knowledgeable about the general curriculum; and (iii) is knowledgeable about the availability of resources of the district. The Board of Education shall annually appoint people deemed eligible to fulfill this function.
5. A school psychologist who can interpret the instructional implications of evaluation results (who may also be able to provide one of the other roles listed

- above). The Board of Education shall annually appoint people deemed eligible to fulfill this function.
6. A parent of another child with a disability residing in the district who is not under contract with the district. The Board of Education shall appoint people deemed eligible to fulfill this function.
 7. At the discretion of the parent, or the district, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate.
 8. The school physician.

B. The membership of the CSE Subcommittee shall include:

1. Parent or legal guardian of each child with a disability;
2. At least one regular education teacher of such student if the student is, or may be, participating in the regular education environment. All regular education teachers employed by the district are hereby deemed eligible to serve in this capacity at the discretion of district administrators.
3. At least one special education teacher of the child, or if appropriate, one special education provider of the child. All special education teachers and providers employed by the district are hereby deemed eligible to serve in this capacity at the discretion of district administrators.
4. A representative of the district who (i) is qualified to provide, or administer or supervise the provision of, specially designed instruction to meet the unique needs of children with disabilities; (ii) is knowledgeable about the general curriculum; and (iii) is knowledgeable about the availability of resources of the district. The Board of Education shall annually appoint people deemed eligible to fulfill this function.
5. Whenever a new psychological evaluation is reviewed or a change to a more restrictive program, as defined in the regulations of the commissioner, is considered, a school psychologist who can interpret the instructional implications of evaluation results (who may also be able to provide one of the other roles listed above). The Board of Education shall annually appoint people deemed eligible to fulfill this function.

The Board of Education shall annually identify schools which shall have CSE Subcommittees and will appoint the chairpersons of such subcommittees. Each chairperson shall be: (i) qualified to provide, supervise or administer special education and specially designed instruction to meet the needs of children with disabilities; (ii) knowledgeable about the general curriculum; and (iii) knowledgeable about the availability of resources of the district.

C. The membership of the CPSE shall include:

1. Parent or legal guardian of each child with a disability.
2. An appropriate professional employed by the district who is qualified to provide or supervise the provision of, special education, and who shall serve as chairperson of the committee. The Board of Education shall annually appoint people deemed eligible to fulfill this function.

3. A parent of a child with a disability who resides in the school district and whose child is enrolled in a preschool or elementary level education program who is not under contract with the district or municipality. The Board of Education shall annually appoint people deemed eligible to fulfill this function.
4. For a child with a disability who has been evaluated for the first time, a professional who participated in the evaluation of the child or a professional employed by the district.
5. In any meeting held to reevaluate the status of the child, the child's teacher.
6. For children in transition from programs or services provided by an outside agency, the appropriately licensed or certified professional designated by the agency.
7. An appropriately certified or licensed professional appointed by the county.

D. This policy supercedes any pre-existing policies on this matter.