



**City School District of Albany**  
**Notice of Public Meeting**  
**Annual Organizational Meeting**  
**January 5, 2009**  
**Albany High School**  
**7:00 P.M.**

**A RECEPTION FOR THE NEWLY ELECTED BOARD MEMBERS  
WILL TAKE PLACE IN THE NORTHEAST CAFETERIA  
OF ALBANY HIGH SCHOOL AT 6:45 P.M.  
ALL ARE INVITED TO ATTEND**

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Board Counsel, Mr. Jeffrey Honeywell will call the meeting to order.

1. **Pledge of Allegiance**

2. **Selection of Chair Pro-Tem**

3. **Board of Education Elections**

At the general meeting held on November 4, 2008, Daniel Egan and Rose Brandon were elected to four-year terms from January 1, 2009 through December 31, 2012.

4. **Administration of the Oath of Office to Newly Elected Board Members**

(15 Minutes)

5. **Election of Officers for the 2009 Calendar Year**

1. Nomination(s) for President
2. Vote on Nomination
3. Presiding Officer Declares President Elected for 2009
4. Nomination(s) for Vice President
5. Vote on Nomination
6. President Declares Vice President Elected for 2009
7. Nomination(s) for Secretary
8. Vote on Nomination
9. President Declares Secretary for 2009

(15 Minutes)

6. **Board Member Statements**

(10 Minutes)

7. **Appointment of Officers**

1. Clerk of the Board – Catherine Cutting
2. District Treasurer – Tishawn Terry-Garcia
3. Deputy Treasurer – Christine DeWitt
4. Tax Collector – Christine DeWitt
5. Extra Classroom Treasurer – Christine DeWitt
6. Internal Claims Auditor – Joseph Ferrandino

(5 Minutes)

**8. Other Appointments**

1. Purchasing Agent – Beth Labunski
2. Records Access Officer – William F. Hogan
3. Asbestos Local Education Agency (LEA) Designee – Anthony Catalfamo
4. Independent Auditing Firm – To be determined
5. Board Counsel – Girvin & Ferlazzo
6. District Physician – Jay Kravitz, M.D.

(5 Minutes)

**9. Designations**

1. Official Bank Depository – Key Bank, N.A.
2. Official Newspapers – Times Union & Daily Gazette

(5 Minutes)

**10. Authorizations**

The Board of Education approves the following authorizations for the 2009 calendar year:

1. The Board of Education authorizes the Assistant Superintendent for Business Affairs, to certify employee payrolls.
2. The Board of Education authorizes the Assistant Superintendent for Secondary Education, to approve conferences, conventions and workshop attendance.
3. The Board of Education authorizes the Assistant Superintendent for Business Affairs, to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the County of Albany Real Property Tax Service. (The Board of Education will be notified of all refunds and adjustments approved during the preceding month pursuant to this authorization at each regular Board meeting.)
4. The Board of Education authorizes the Superintendent of Schools, to approve budget transfers up to \$10,000. (The Board of Education will be given a report of all such transfers pursuant to this authorization at each regular Board meeting. Transfers over \$10,000 will require Board approval.)
5. The Board of Education authorizes the Superintendent of Schools and, as necessary, the President of the Board of Education to execute grant applications.
6. The Board of Education authorizes the President of the Board to approve all overnight, out of state and out of country field trips.
7. The Board of Education authorizes the reimbursement of pre-approved transportation expenses for the 2009 calendar year at the current allowable IRS mileage reimbursement rate of **\$.55** per mile through December 31, 2009.
8. The Board of Education authorizes the District Treasurer, Deputy Treasurer, and the Central Treasurer of the Extra Classroom Activity Fund as individuals designated to sign checks.
9. The Board of Education authorizes the use of corporate credit cards for the following individuals:

Eva C. Joseph – Superintendent of Schools  
Beth Labunski – Purchasing Agent

(5 Minutes)

11. **Bondings**  
The Board of Education approves a blanket bond in the amount of \$1,000,000 for all District employees.  
(5 Minutes)
12. **Schedule of Meetings for 2009**  
The Board designates the first Tuesday of each month as the date of Regular Board Meetings and the third Thursday of each month as the date for Round Table Meetings. Exceptions are indicated on the attached schedule.  
(5 Minutes)
13. **Board Standing Committee Memberships**  
The Board of Education will designate board standing committee memberships for 2009.  
(10 Minutes)
14. **School Liaisons**  
The Board of Education will designate school liaisons for 2009.  
(10 Minutes)
15. **SUPERINTENDENT'S REPORT**  
(5 Minutes)
16. **STUDENT PRESENTATION**  
(5 Minutes)
17. **OPPORTUNITY FOR PUBLIC COMMENT**  
The Board will hear comments from the public for up to 30 minutes. Comments will begin with those speakers addressing agenda items first and will be followed by speakers addressing non-agenda items. Additional speakers will have an opportunity to speak at the conclusion of the meeting.  
(30 Minutes)
18. **ROUTINE CONSENT ITEMS**  
**Proceedings of Meetings**  
December 2, 2008  
  
**Resignations**  
**Leave of Absences**  
**Reassignments**  
**Transfers**  
**Appointments**  
Itinerant Substitute Teachers 2008-2009  
Miscellaneous  
Probationary Appointments  
Emergency Conditional Appointments  
**Attendance at Conferences**

**Treasurer's Report**

**Budget Transfers under \$10,000**

**Budget Transfers over \$10,000**

**Budget Appropriation Status Report-November**

**Revenue Status Report**

**Extra Classroom Activity Report**

**Tax Collector's Report**

**Property Tax Adjustments**

**E-Rate Bid Awards**

**Committee on Special Education**

Recommendations of the Committee on Special Education finalized at meetings of **October 2, 3, 6, 8, 10, 14, 16, 17, 20, 21, 22, 23, 27, 29, 30 & 31, 2008** are available for review by board members. In compliance with the Commissioner's Regulations, the superintendent, on behalf of the board, will notify affected parents of the board's concurrence with the recommendations of its appointed Committee on Special Education.

**Subcommittee on Special Education**

Recommendations of the Subcommittee on Special Education finalized at meetings of **October 1, 2, 3, 6, 8, 10, 14, 15, 16, 17, 20, 21, 22, 23, 24, 27, 28, 29, 30 & 31, 2008** are available for review by board members. In compliance with the Commissioner's Regulations, the superintendent, on behalf of the board, will notify affected parents of the board's concurrence with the recommendations of its appointed Subcommittee on Special Education.

**Committee on Pre-School Special Education**

Recommendations of the Committee on Pre-School Special Education finalized at meetings of **October 1, 7, 14, 21 & 28, 2008** are available for review by board members. In compliance with the Commissioner's Regulations, the superintendent, on behalf of the board, will notify affected parents of the board's concurrence with the recommendations of its appointed Committee on Pre-School Special Education.

**Resolution to Participate in Campaign for Fiscal Equity Litigation**

**Resolutions to Set Charter Schools Public Hearing Date**

**Authorization to Enter into Contracts** (see attached schedule)

GED Testing Services

Adult Education Services

Other Services

Strategic Planning Implementation

(10 Minutes)

**19. FACILITIES PROJECT REPORT**

**Action Related to the Facilities Project**

**Approval of Change Orders**

The Board of Education will act on a resolution to approve the following change orders:

Thomas O'Brien Academy of Science & Technology

(5 Minutes)

20. **ACTION ITEM**

**Policy #2250 Board Committees**

The Board of Education will act on approval of Policy #2250 Board Committees.

(15 Minutes)

21. **BOARD COMMITTEE REPORTS**

(10 Minutes)

22. **BOARD MEMBER ITEMS**

(10 Minutes)

Meeting is scheduled to adjourn at 10:00 p.m.

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**Upcoming Board Meetings**

January 15, 2009  
William S. Hackett Middle School  
7:00 p.m.

February 3, 2009  
Albany High School  
7:00 p.m.