



**City School District of Albany
Notice of Public Meeting
Annual Organizational Meeting
January 4, 2010
Albany High School
7:00 P.M.**

**A RECEPTION FOR THE NEWLY ELECTED BOARD MEMBERS
WILL TAKE PLACE IN THE NORTHEAST CAFETERIA
OF ALBANY HIGH SCHOOL AT 6:45 P.M.
ALL ARE INVITED TO ATTEND**

Board Counsel, Mr. Jeffrey Honeywell will call the meeting to order.

1. Pledge of Allegiance

2. Selection of Chair Pro-Tem

3. Board of Education Elections

At the general meeting held on November 3, 2009, Judy Doesschate and Barbara Gaffuri were elected to four-year terms from January 1, 2010 through December 31, 2013.

4. Administration of the Oath of Office to Newly Elected Board Members

(15 Minutes)

5. Election of Officers for the 2010 Calendar Year

1. Nomination(s) for President
2. Vote on Nomination
3. Presiding Officer Declares President Elected for 2010
4. Nomination(s) for Vice President
5. Vote on Nomination
6. President Declares Vice President Elected for 2010
7. Nomination(s) for Secretary
8. Vote on Nomination
9. President Declares Secretary for 2010

(15 Minutes)

NEWLY ELECTED BOARD PRESIDENT WILL BE SEATED

6. Board Member Statements

(15 Minutes)

7. Appointment of Officers

1. Clerk of the Board – Catherine Cutting
2. District Treasurer – Tishawn Terry-Garcia
3. Tax Collector – Christine DeWitt
4. Extra Classroom Treasurer – Christine DeWitt
5. Internal Claims Auditor – Joseph Ferrandino
6. Internal Auditor - Questar III BOCES

(5 Minutes)

8. Other Appointments

1. Purchasing Agent – William F. Hogan
2. Records Access Officer – William F. Hogan
3. Asbestos Local Education Agency (LEA) Designee – Barry Becker
4. Independent Auditing Firm – The Bonadio Group
5. Board Counsel – Girvin & Ferlazzo
6. District Physician – Jay Kravitz, M.D.

(5 Minutes)

9. Designations

1. Official Bank Depository – Key Bank, N.A.
2. Official Newspapers – Times Union & Daily Gazette

(5 Minutes)

10. Authorizations

The Board of Education approves the following authorizations for the 2010 calendar year:

1. The Board of Education authorizes the Assistant Superintendent for Business Affairs, to certify employee payrolls.
2. The Board of Education authorizes the Assistant Superintendents for Elementary and Assistant Superintendent for Secondary Education, to approve conferences, conventions and workshop attendance.
3. The Board of Education authorizes the Assistant Superintendent for Business Affairs, to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the County of Albany Real Property Tax Service. (The Board of Education will be notified of all refunds and adjustments approved during the preceding month pursuant to this authorization at each regular Board meeting.)
4. The Board of Education authorizes the Superintendent of Schools, to approve budget transfers up to \$10,000. (The Board of Education will be given a report of all such transfers pursuant to this authorization at each regular Board meeting. Transfers over \$10,000 will require Board approval.)
5. The Board of Education authorizes the Superintendent of Schools and, as necessary, the President of the Board of Education to execute grant applications.
6. The Board of Education authorizes the President of the Board to approve all overnight, out of state and out of country field trips.
7. The Board of Education authorizes the reimbursement of pre-approved transportation expenses for the 2010 calendar year at the current allowable IRS mileage reimbursement rate through December 31, 2010.

8. The Board of Education authorizes the District Treasurer, Deputy Treasurer, and the Central Treasurer of the Extra Classroom Activity Fund as individuals designated to sign checks.
9. The Board of Education authorizes the use of corporate credit cards by William F. Hogan.

(5 Minutes)
11. **Bonding**
The Board of Education approves a blanket bond in the amount of \$1,000,000 for all District employees.

(5 Minutes)
12. **SUPERINTENDENT'S REPORT**

(5 Minutes)
13. **STUDENT PRESENTATION**

(5 Minutes)
14. **OPPORTUNITY FOR PUBLIC COMMENT**
The Board will hear comments from the public for up to 30 minutes. Comments will begin with those speakers addressing agenda items first and will be followed by speakers addressing non-agenda items. Additional speakers will have an opportunity to speak at the conclusion of the meeting.

(30 Minutes)
15. **FACILITIES PROJECT REPORT**
Action Related to the Facilities Project
Approval of Change Orders
The Board of Education will act on a resolution to approve change orders for Arbor Hill Elementary School.

(5 Minutes)
16. **INFORMATION ITEM**
 - i. **Harlem Children's Zone**
The Board of Education will hear a presentation on the Harlem Children's Zone 5th & 6th Grade Institute, which will be implemented in the district.

(15 Minutes)
 - ii. **Charter School Update**
Members of the Charter school Subcommittee will update the Board of Education on Charter Schools.

(20 Minutes)

17. **ROUTINE CONSENT ITEMS**

Proceedings of Meetings

December 1, 2009

Appointments

Probationary Appointments
Civil Service
Reassignment
Tenure Appointments

Stipends

Leave of Absences

Transfers

Resignations/Termination

Abolish Position

Creation of Position

Correction

Appointments to Committee on Special Education

Attendance at Conferences

Treasurer's Report

Budget Transfers under \$10,000

Budget Transfers over \$10,000

Budget Appropriation Status Report-November

Revenue Status Report

Extra Classroom Activity Report

Tax Collector's Report

Property Tax Adjustments

Field Trip

Atlanta Georgia, 1/28-2/01/10 Debate Tournament, AHS Speech & Debate Team

Authorization to Enter into Contracts (see attached schedule)

Resolution to Approve Appraisal Services for the PLMA Building

Resolution to Approve Easement-Pedestrian Bridge/Arbor Drive & Manning Blvd.

Resolution to Accept the District's Medicare/Medicaid Compliance Plan

(10 Minutes)

18. **DISCUSSION ITEM**

Policies

The Board of Education will discuss the following policies:

1000	Community Relations Goals
1050	Annual Budget Vote
1050.1	Voting Procedures
1130	News Media Relations
1230	Public Participation at Board Meetings
1400	Public Complaints
1420	Complaints About Curricula or Instructional Materials
1420R	Complaints About Curricula or Instructional Materials Regulations

(20 Minutes)

19. BOARD COMMITTEE REPORTS

(10 Minutes)

20. BOARD MEMBER ITEMS

(10 Minutes)

Meeting is scheduled to adjourn at 10:20 p.m.

Upcoming Board Meetings

January 21, 2010
William S. Hackett Middle School
7:00 p.m.

February 4, 2010
Albany High School
7:00 p.m.