

City School District of Albany
Notice of Public Meeting
Annual Organizational Meeting
January 3, 2011
Albany High School
7:00 P.M.

**A RECEPTION FOR THE NEWLY ELECTED BOARD MEMBERS
WILL TAKE PLACE IN THE NORTHEAST CAFETERIA
OF ALBANY HIGH SCHOOL AT 6:45 P.M.
ALL ARE INVITED TO ATTEND**

Board Counsel, Mr. Jeffrey Honeywell will call the meeting to order.

1. Pledge of Allegiance

2. Selection of Chair Pro-Tem

3. Board of Education Elections

At the general election held on November 2, 2010, Edith Leet was elected to a three-year term from January 1, 2011 to December 31, 2013. Alexandra Streznewski and Felicia Green were elected to four-year terms from January 1, 2011 through December 31, 2014.

4. Administration of the Oath of Office to Newly Elected Board Members

(15 Minutes)

5. Election of Officers for the 2011 Calendar Year

1. Nomination(s) for President
2. Vote on Nomination
3. Presiding Officer Declares President Elected for 2011
4. Nomination(s) for Vice President
5. Vote on Nomination
6. President Declares Vice President Elected for 2011
7. Nomination(s) for Secretary
8. Vote on Nomination
9. President Declares Secretary for 2011

(15 Minutes)

NEWLY ELECTED BOARD PRESIDENT WILL BE SEATED

6. Board Member Statements

(25 Minutes)

6. Appointments

Officers

1. Clerk of the Board – Catherine Cutting
2. District Treasurer – Tishawn Terry-Garcia
3. Tax Collector – Christine DeWitt
4. Extra Classroom Treasurer – Christine DeWitt
5. Internal Claims Auditor – Joseph Ferrandino
6. Internal Auditor - Questar III BOCES

Other Appointments

1. Purchasing Agent – Tina Phan
2. Records Access Officer – William F. Hogan
3. Asbestos Local Education Agency (LEA) Designee – Anthony Catalfamo
4. Independent Auditing Firm – The Bonadio Group
5. Board Counsel – Girvin & Ferlazzo
6. District Physician – Jay Kravitz, M.D.

Designations

1. Official Bank Depository – Key Bank, N.A.
2. Official Newspapers – Times Union & Daily Gazette

Authorizations

The Board of Education approves the following authorizations for the 2011 calendar year:

1. The Board of Education authorizes the Assistant Superintendent for Business Affairs, to certify employee payrolls.
2. The Board of Education authorizes the Assistant Superintendents for Elementary and Assistant Superintendent for Secondary Education, to approve conferences, conventions and workshop attendance.
3. The Board of Education authorizes the Assistant Superintendent for Business Affairs, to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the County of Albany Real Property Tax Service. (The Board of Education will be notified of all refunds and adjustments approved during the preceding month pursuant to this authorization at each regular Board meeting.)
4. The Board of Education authorizes the Superintendent of Schools, to approve budget transfers up to \$10,000. (The Board of Education will be given a report of all such transfers pursuant to this authorization at each regular Board meeting. Transfers over \$10,000 will require Board approval.)
5. The Board of Education authorizes the Superintendent of Schools and, as necessary, the President of the Board of Education to execute grant applications.
6. The Board of Education authorizes the President of the Board to approve all overnight, out of state and out of country field trips.

7. The Board of Education authorizes the reimbursement of pre-approved transportation expenses for the 2011 calendar year at the current allowable IRS mileage reimbursement rate through December 31, 2011.
8. The Board of Education authorizes the District Treasurer, Deputy Treasurer, and the Central Treasurer of the Extra Classroom Activity Fund as individuals designated to sign checks.
9. The Board of Education authorizes the use of corporate credit cards by William F. Hogan.

Bonding

The Board of Education approves a blanket bond in the amount of \$1,000,000 for all District employees.

(5 Minutes)

7. SUPERINTENDENT'S REPORT

(5 Minutes)

8. STUDENT REPRESENTATIVE REPORT

(5 Minutes)

9. OPPORTUNITY FOR PUBLIC COMMENT

The Board will hear comments from the public for up to 30 minutes. Comments will begin with those speakers addressing agenda items first and will be followed by speakers addressing non-agenda items. Additional speakers will have an opportunity to speak at the conclusion of the meeting.

(30 Minutes)

10. FACILITIES PROJECT REPORT

Action Related to the Facilities Project

Approval of Change Orders

The Board of Education will act on a resolution to approve change orders for Arbor Hill Elementary School.

(5 Minutes)

11. INFORMATION ITEM

Elementary School Progress Reports

The Board of Education will be provided updated progress report information for the elementary schools.

(45 Minutes)

12. ROUTINE CONSENT

Proceedings of Meetings

November 18, 2010

December 2, 2010

Appointments

Probationary Appointments
Miscellaneous
Stipend
Civil Service
Tutors 2010-2011

Leaves of Absence

Resignation/Termination

Transfers

Creation of Positions

Corrections

Itinerant Substitute Teachers 2010-2011

Permanent Civil Service

Attendance at Conferences

Treasurer's Report

Budget Transfers under \$10,000

Budget Transfers over \$10,000

Budget Appropriation Status Report

Revenue Status Report

Extra Classroom Activity Report

Tax Collector's Report

Real Property Tax Adjustments

Field Trips

Authorization to Enter into Contracts (see attached schedule)

Resolution to Approve Donation

Disposal of Assets

Board Meeting Schedule 2011

School Liaisons 2011

(10 Minutes)

13. DISCUSSION

a. **Legislative Agenda**

The Board of Education will discuss the Legislative Agenda.

(30 Minutes)

b. **Board Committee Schedule**

Board members will discuss the Board Committee Schedule for 2011.

(5 Minutes)

b. **Policy Review**

The Board of Education will review the following policies.

- 4321 Equal Participation for Students with Disabilities
- 4321.1 Opportunity to Participate in Pre-School Programs
- 4321.3 Provision of Appropriate Special Education and Related Services
- 4321.5 Implementation of School-wide Approaches
- 4321.6 Declassification of Students with Disabilities
- 4321.7 Impartial Hearing officer Selection and Compensation
- 4321.8 Instructional Materials in Alternative Formats

(15 Minutes)

c. **Level IV Recognition**

The Board of Education will discuss the process for recognizing students in the District who have scored Level IV on ELA's.

(10 Minutes)

14. **BOARD COMMITTEE REPORTS**

(10 Minutes)

15. **BOARD MEMBER ITEMS**

(10 Minutes)

Meeting is scheduled to adjourn at 11:00 p.m.

Upcoming Board Meetings

January 20, 2011
New Scotland Elementary School
7:00 p.m.

February 3, 2011
Albany High School
7:00 p.m.