

**City School District of Albany**  
**Notice of Public Meeting**  
**Annual Organizational Meeting**  
**January 3, 2007**  
**Albany High School**  
**7:00 P.M.**

**A RECEPTION FOR THE NEWLY ELECTED BOARD MEMBERS  
WILL TAKE PLACE IN THE NORTHEAST CAFETERIA  
OF ALBANY HIGH SCHOOL AT 6:45 P.M.  
ALL ARE INVITED TO ATTEND**

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Board Counsel, Mr. Jeffrey Honeywell will call the meeting to order.

**1. Pledge of Allegiance**

**2. Selection of Chair Pro-Tem**

**3. Board of Education Elections**

At the general meeting held on November 7, 2006, Mark Barth and Wayne Morris were each elected to four-year terms from January 1, 2007 through December 31, 2010.

**4. Administration of the Oath of Office to Newly Elected Board Members**

(15 Minutes)

**5. Election of Officers for the 2007 Calendar Year**

1. Nomination(s) for President
2. Vote on Nomination
3. Presiding Officer Declares President Elected for 2007
4. Nomination(s) for Vice President
5. Vote on Nomination
6. President Declares Vice President Elected for 2007
7. Nomination(s) for Secretary
8. Vote on Nomination
9. President Declares Secretary for 2007

(15 Minutes)

**6. Board Member Statements**

(10 Minutes)

**7. Appointment of Officers**

1. Clerk of the Board – Catherine Cutting
2. District Treasurer – Tishawn Terry-Garcia
3. Deputy Treasurer – Kathleen Wetmore
4. Tax Collector – Christine DeWitt
5. Internal Claims Auditor – Nancy Smith
6. Extra Classroom Treasurer – Nancy Smith

(5 Minutes)

**8. Other Appointments**

1. Purchasing Agent – Beth Labunski
2. Records Access Officer – Kathleen Wetmore
3. Asbestos Local Education Agency (LEA) Designee – Anthony Catalfamo
4. Independent Auditing Firm – To Be Approved after RFP
5. Board Counsel – Girvin & Ferlazzo
5. District Physician – Jay Kravitz, M.D.

(5 Minutes)

**9. Designations**

1. Official Bank Depository – Key Bank, N.A.
2. Official Newspapers – Times Union & Daily Gazette

(5 Minutes)

**10. Authorizations**

The Board of Education approves the following authorizations for the 2007 calendar year:

1. The Board of Education authorizes the Assistant Superintendent for Business Affairs, to certify employee payrolls.
2. The Board of Education authorizes the Interim Assistant Superintendent for Instruction, to approve conferences, conventions and workshop attendance for the 2007 calendar year.
3. The Board of Education authorizes the Assistant Superintendent for Business Affairs, to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the County of Albany Real Property Tax Service. (The Board of Education will be notified of all refunds and adjustments approved during the preceding month pursuant to this authorization at each regular Board meeting.)
4. The Board of Education authorizes the Superintendent of Schools, to approve budget transfers up to \$10,000. (The Board of Education will be given a report of all such transfers pursuant to this authorization at each regular Board meeting. Transfers over \$10,000 will require Board approval.)
5. The Board of Education authorizes the Superintendent of Schools and, as necessary, the President of the Board of Education to execute grant applications.
6. The Board of Education authorizes the President of the Board to approve all overnight, out of state and out of country field trips.
7. The Board of Education authorizes the reimbursement of pre-approved transportation expenses for the 2007 calendar year at the current allowable IRS mileage reimbursement rate of **\$.485** per mile through December 30, 2007.
8. The Board of Education authorizes the District Treasurer, Deputy Treasurer, and the Central Treasurer of the Extra Classroom Activity Fund as individuals designated to sign checks.
9. The Board of Education authorizes the use of corporate credit cards for the following individuals:

Eva. C. Joseph – Superintendent of Schools  
Beth Labunski – Purchasing Agent

(5 Minutes)

**11. Bondings**

The Board of Education approves a blanket bond in the amount of \$100,000 for all District employees and the following additional bonds for the specific positions noted:

1. District Treasurer – \$1,000,000
2. Deputy Treasurer – \$1,000,000
3. Tax Collector – \$150,000
4. Central Treasurer for Extra Classroom Activity Fund - \$150,000
5. Internal Claims Auditor - \$150,000

(5 Minutes)

**12. Schedule of Meetings for 2007**

The Board designates the first Tuesday of each month as the date of Regular Board Meetings and the third Thursday of each month as the date for Roundtable Meetings. Exceptions are indicated on the attached schedule.

(5 Minutes)

**13. Board Committee Membership**

The Board of Education will designate board committee memberships for 2007.

(10 Minutes)

**14. School Liaisons**

The Board of Education will designate school liaisons for 2007.

(10 Minutes)

**15. SUPERINTENDENT'S REPORT**

(5 Minutes)

**16. STUDENT PRESENTATION**

(5 Minutes)

**17. OPPORTUNITY FOR PUBLIC COMMENT**

The Board will hear comments from the public for up to 30 minutes. Comments will begin with those speakers addressing agenda items first and will be followed by speakers addressing non-agenda items. Additional speakers will have an opportunity to speak at the conclusion of the meeting.

(30 Minutes)

**18. ROUTINE CONSENT ITEMS**

**Proceedings of Meetings**

December 5, 2006

December 21, 2006

**Resignations**

**Position Vacated**

**Leaves of Absence**

**Transfers**

**Appointments**

Probationary  
Regular Substitutes  
Miscellaneous  
Coaching-Winter 2006  
Civil Service  
Emergency Conditional Appointments

**Treasurer's Report - November**

**Budget Transfers under \$10,000**

**Budget Transfers over \$10,000**

**Budget Status Report- November**

**Extra Classroom Activity Report**

**Property Tax Adjustments**

**Tax Collector's Report**

**Transportation Contract – Shenendehowa CSD (Rome School for the Deaf)**

**Rose & Kiernan Contract - COBRA**

**Resolution to Appoint Inspectors for the Referendum Vote**

**Sawchuk Brown Associates Contract**

**Contract for Grants and Special Projects**

The Board of Education will be asked to approve a contract between the City School District of Albany and **Albany Citizens Council on Alcoholism** to provide literacy based self-esteem building programs.

The Board of Education will be asked to approve a contract between the City School District of Albany and **Albany City Council PTA** to provide various school clubs support throughout the CSDA.

The Board of Education will be asked to approve a contract between the City School District of Albany and **Albany NAACP - Student Theater Outreach Program** to provide Student Theater Outreach Program.

The Board of Education will be asked to approve a contract between the City School District of Albany and **Capital District Sponsor-A-Scholar, Inc.** to provide academic support program to high school students.

The Board of Education will be asked to approve a contract between the City School District of Albany and **City of Albany, Department of Youth and Workforce Services AmeriCorps School Success Program** to provide grant match for AmeriCorps National Service.

The Board of Education will be asked to approve a contract between the City School District of Albany and **Park Playhouse II** to provide Park Playhouse II KIDZ afterschool drama programs.

The Board of Education will be asked to approve a contract between the City School District of Albany and **St. Anne Institute** to provide transitional Learning Center Program for CSDA.

The Board of Education will be asked to approve a contract between the City School District of Albany and **Two Together, Inc.** to provide after school literacy and enrichment programs.

**Attendance at Conferences**

(10 Minutes)

**19. ACTION ITEMS**

**2007 Legislative Agenda**

The Board of Education will act on a resolution regarding the adoption of its 2007 Legislative Agenda.

(10 Minutes)

**20. BOARD COMMITTEE REPORTS**

(10 Minutes)

**21. BOARD MEMBER ITEMS**

(10 Minutes)

Meeting is scheduled to adjourn at 9:50 p.m.

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**Upcoming Board Meetings**

January 18, 2007

Thomas O'Brien Academy of Science & Technology

7:00 p.m.

February 6, 2007

Albany High School

7:00 p.m.