

## **Four easy steps for free and reduced meal applications**

Follow these easy steps to submit an application for free and reduced meals in 2008-09. Only one family application is required per household.

1. List **ALL** students in your household.
2. List **ALL** adults and their income and/or Social Services information.
3. An **ADULT** must sign the application and note his or her Social Security number.
4. Submit a complete application to:



J.W. Gayle  
School Lunch Director  
Philip Livingston Magnet Academy, Room 125  
315 Northern Blvd.  
Albany, NY 12210

Students without and approved application as of Oct. 1, 2008, will have to pay full price for their meals.