



**JOB POSTING #280**  
**PLEASE POST**

**The City School District of Albany, New York**  
**An Equal/Affirmative Action Employer**  
**APSAA Employment Opportunity**

<b><u>Date of Posting:</u></b>	March 31, 2017
<b><u>Position(s):</u></b>	Principal (Anticipated)
<b><u>Location(s):</u></b>	Newcomer Academy
<b><u>Requirements:</u></b>	New York State SAS/SBL or SDA Certification
<b><u>Salary:</u></b>	Competitive, per Contract
<b><u>Effective Date:</u></b>	July 1, 2017
<b><u>Deadline for Applying:</u></b>	April 14, 2017

**General Statement:**

- The Newcomer Program is an optional, transitional, credit-bearing pathway to graduation for all Entering ELLs. The Newcomer program is designed to meet the academic as well as social-emotional needs of newly arriving refugees to the City School District of Albany.
- Minimum five years teaching experience, urban school experience preferred. Demonstrated success in administration, supervisory and/or school based leadership positions. Manages administrative team, instructional and civil service staff. Is responsible for the overall direction, coordination and evaluation of all units.

**Responsibilities:**

- Provides instructional leadership to staff including: academic and curriculum planning, review and implementation, and professional development. Responsible for the safety and welfare of both students and staff.
- Interacts with students to encourage each individual to perform at their highest level.
- Manages all building staff personnel.
- Resolves staff problems and provides support to teachers.
- Provides general supervision to students. Supervises extra-curricular activities.
- Evaluates performance of teachers, programs and staff. Provides professional development to teachers as needed.
- Maintains clear focus on continuous academic improvement process.
- Prepares the school budget.

- Maintains relations with parents, parent group, school volunteers and outside agencies.
- Other duties as assigned.

**All applications will be accepted through OLAS**

<https://www.pnwboces.org/TeacherApplication/>

City School District of Albany

Office of Human Resources

Academy Park

Albany, New York 12207

The City School District of Albany, New York, does not discriminate on the basis of Age, Race, Color, National Origin, Sex, Sexual Orientation, Disability or Marital Status in Employment or any of the educational programs and activities which it offers or operates, as it is required to do by Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the New York State Human Rights Laws.