

# 2018-19 Budget Development

## February 15, 2018

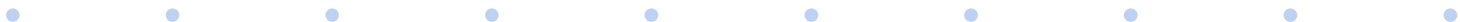
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Deputy Superintendent of Business and Finance

Revised 2/14/18



# Agenda for Presentation

- ✓ Vision, Mission and Goals
- ✓ Budget Calendar
- ✓ Base Budget
- ✓ Base Budget with Mandates only
- ✓ Other Essential Items
  - ✓ Enrollment-Driven
  - ✓ Other
- ✓ Base Budget with Mandates and Essential Items
- ✓ Additional High Priority Items Outside of Academic Plan
- ✓ Academic Plan continued phase-in expansion
- ✓ Base Budget with Mandates, Essential Items, High Priority Items, and Academic Plan (Option A)
- ✓ Discussion



# CSDA Vision, Mission, and Goals

## Vision

The City School District of Albany will be a district of excellence with caring relationships and engaging learning experiences that provide equitable opportunities for all students to reach their potential.

## Mission Statement

We will work in partnership with our diverse community to engage every learner in a robust educational program designed to provide the knowledge and skills necessary for success.

## Goals

- Increase student achievement in early literacy, close the achievement gaps and increase graduation rate by focusing on the unique factors that impact student success.
- Enhance the delivery of quality instruction by providing our teachers and staff with high-level, meaningful professional development to promote student growth and proficiency.
- Build our leadership capacity and increase accountability through ongoing professional growth opportunities designed to improve effective leadership in our organization.
- Empower families to support the success of their children through relationships of mutual respect and clear and effective communication.
- Partner with our diverse community, including local businesses and community leaders, to engage and empower stakeholders in the wrap-around services needed to support our students.



# Budget Calendar

|           |   |
|-----------|---|
| March 1   | Board Meeting (3/1/18 Budget Draft)   |
| March 5-8 | Principal-led Community Budget Meetings   |
| March 15  | Board Meeting (Discussion on 3/1/18 Budget Draft)                                     |
| April 10  | Special Budget Forum & Meeting (4/10/18 Budget Draft)                                 |
| April 12  | Special Board Meeting for Budget Adoption (if not adopted on April 10 <sup>th</sup> ) |
| May 3     | Budget Hearing  |
| May 4     | Budget Newsletter Mailing   |
| May 15    | Budget Vote Day   |



# Base Budget

## From: February 1, 2018

| Budget - Presentation 2/1/18<br>Base Budget | 2017-18<br>Budget | 2018-19<br>Budget | Dollar<br>Increase | Percent<br>Change | Tax Levy<br>Increase |
|---|-------------------|-------------------|--------------------|-------------------|----------------------|
| Revenues                                    | \$240,177,508     | \$246,762,834     | \$6,585,326        | 2.74%             |                      |
| Expenses                                    | 240,177,508       | 246,831,018       | 6,653,510          | 2.77%             |                      |
| <b>Projected Deficit</b>                    | <b>-</b>          | <b>\$ 68,184</b>  |                    |                   | <b>0.06%</b>         |

Note: The figures above would not be adequate to address mandates, or provide other essential items deemed necessary to support existing programming and enrollment.

### Largest items leading to the \$6.6 million increase of expenditures in the base budget:

#### \$2.4 million of expenses that will be off-set by additional revenues:

1. Charter schools tuition increase
2. Community schools initiative
3. Property tax certiorari
4. Bonds relating to capital projects

#### \$4.2 million of other increasing expenses:

1. Non-resident tuition
2. Teachers Retirement System
3. Health insurance

# Mandates Requiring Additional Resources

| New Spending Required for Mandates included in Base Budget | FTE         | Cost              | Tax Levy Impact |
|--|-------------|-------------------|-----------------|
| Registered Nurse (.2 Hebrew Academy/.2 Maimonides)         | 0.4         | 26,800            | 0.02%           |
| Special Ed Teachers (Preschoolers w/ disabilities)         | 3.0         | 246,000           | 0.22%           |
| Special Ed TA's (Preschoolers w/ disabilities)             | 10.0        | 482,000           | 0.42%           |
| Speech Therapist (Preschoolers w/ disabilities)            | 1.0         | 82,000            | 0.07%           |
| Translation Services (NYSED test accommodations)           | -           | 90,000            | 0.08%           |
| <b>Total</b>   | <b>14.4</b> | <b>\$ 926,800</b> | <b>0.81%</b>    |

**Mandates are required by Federal, State, or SED regulations.**

# Base Budget w/ Mandates

From: February 1, 2018

**Includes only mandated items in the previous slide:**

| Budget - Presentation 2/1/18<br>Base Budget w/ Mandates | 2017-18<br>Budget | 2018-19<br>Budget | Dollar<br>Increase | Percent<br>Change | Tax Levy<br>Increase |
|---|-------------------|-------------------|--------------------|-------------------|----------------------|
| Revenues  | \$240,177,508     | \$246,762,834     | \$6,585,326        | 2.74%             |                      |
| Expenses  | 240,177,508       | 247,757,818       | 7,580,310          | 3.16%             |                      |
| <b>Projected Deficit</b>                                | -                 | <b>\$ 994,984</b> |                    |                   | <b>0.87%</b>         |

**Note: This budget does not address other items considered essential to operate district programs and services, or address changes in student enrollment (see next slides).**



# Other Items Considered to be Essential to Programming, Health and Safety (1 of 2)

## Enrollment-Driven Items Not Included in Base Budget:

| New Essential Items Request for Spending    | FTE        | Cost              | Tax Levy Impact |
|---|------------|-------------------|-----------------|
| Court Liaison (raise the age mandate)       | 1.0        | 82,000            | 0.07%           |
| Social Studies Teacher (Albany High School) | 1.0        | 82,000            | 0.07%           |
| Secondary Teachers (O'Neal 7th grade team)  | 4.9        | 401,800           | 0.35%           |
| Elementary Teacher (NSES - Gr. K section)   | (1.0)      | (82,000)          | -0.07%          |
| ENL Teacher (O'Neal per mandates)           | 1.0        | 82,000            | 0.07%           |
| Music Band (.2 Monte/.4 AHS)                | 0.6        | 49,200            | 0.04%           |
| Music General/Chorus (.2 O'Neal/.4 AHS)     | 0.6        | 49,200            | 0.04%           |
| Registered Nurse (.2 AHS Phys Ed)           | 0.2        | 13,400            | 0.01%           |
| <b>Total (this section)</b>                 | <b>8.3</b> | <b>\$ 677,600</b> | <b>0.59%</b>    |



# Other Items Considered to be Essential to Programming, Health and Safety (2 of 2)

## Other Items Not Included in Base Budget:

| New Essential Items Request for Spending                             | FTE         | Cost                | Tax Levy Impact |
|--|-------------|---------------------|-----------------|
| Hall Monitors (Albany High School)                                   | 3.0         | 158,400             | 0.14%           |
| Interscholastic Entry Fees/Dues                                      |             | 22,516              | 0.02%           |
| Data & Technology (Equip/Contractual/Supplies)                       |             | 64,200              | 0.06%           |
| Assistant Principal (NSES)   | 1.0         | 132,000             | 0.12%           |
| Contractual Transportation (Marching Band)                           |             | 3,000               | 0.00%           |
| STEM Initiative (new program started 2017-18)                        |             | 28,125              | 0.02%           |
| EMAT Teacher Training  | -           | 337,400             | 0.30%           |
| Staff coming off grant funding*                                      | 2.4         | 225,709             | 0.20%           |
| <b>Total (this section)</b>  | <b>6.4</b>  | <b>\$ 971,350</b>   | <b>0.85%</b>    |
| <b>Total includes all essential items requested (on both slides)</b> | <b>14.7</b> | <b>\$ 1,648,950</b> | <b>1.45%</b>    |

\*Staff coming off grants in 2018-19: .5 Literacy Coach; .6 Math Coach; .2 Mentor Coord; .6 College & Career Readiness Coord; .5 Data Coach

# Base Budget with Mandates and Essential Items

Dated: February 1, 2018

**If the current Base Budget were modified to include mandates and other items considered to be essential to programming, health and safety:**

| Budget - Presentation 2/1/18<br>Base Budget Modified - Mandates and Essential | 2017-18<br>Budget | 2018-19<br>Budget   | Dollar<br>Increase | Percent<br>Change | Tax Levy<br>Increase |
|---|-------------------|---------------------|--------------------|-------------------|----------------------|
| Revenues  | \$240,177,508     | \$246,762,834       | \$6,585,326        | 2.74%             |                      |
| Expenses  | 240,177,508       | 249,406,768         | 9,229,260          | 3.84%             |                      |
| <b>Projected Deficit</b>  | -                 | <b>\$ 2,643,934</b> |                    |                   | <b>2.32%</b>         |

The resulting tax levy increase required to balance the budget if there are no other changes would be approximately 2.32%. It is still very early in the process and we expect more changes to occur on both the revenue and expense side of the budget.

The numbers provided above do not include further implementation of the Academic Plan, and all other staff requests for additional resources beyond those included in mandates and considered to be “essential to programming, health and safety”

# Additional High Priority Operational Items for the Academic Plan (1 of 2)

## High Priority Items

### Outside of Academic Plan (slide 1 of 2)

| Description                                | FTE | Amount  | Description   |
|--|-----|---------|---|
| <b><u>Communications</u></b>               |     |         |   |
| Re-organization                            |     | 88,500  | Upgrade admin. asst. (\$12,000) reclassify community engagement coord. (\$5,000,) new position communications specialist (\$71,500).  |
| <b><u>Security</u></b>                     |     |         |   |
| Typist                                     | 0.5 | 26,250  | The Security Department doesn't currently have any clerical support; the work related to invoices and payroll among other responsibilities fall to the director, hall monitors, and purchasing staff. |
| <b><u>Transportation</u></b>               |     |         |   |
| Buses                                      |     | 160,000 | Two additional buses to reduce in-district ride times.  |
| Typist                                     | 0.5 | 26,250  | Part-time clerical position to provide office coverage and support phone activities.  |
| Bus Aides                                  |     | 100,000 | Reduction questioned by Board member on 2/1, further discussion?  |
| <b><u>Pre-K</u></b>                        |     |         |   |
| Contractual Services                       |     | 6,000   | Copier  |
| <b><u>Curriculum &amp; Instruction</u></b> |     |         |   |
| Typist                                     | 1   | 52,500  | Currently have 1.5 typists assigned to instructional supervisors. With the increase of 2.5 supervisors in 2017-18, there is a need for an additional support.   |
| Total (for this slide)                     | 2   | 459,500 |   |

# Additional High Priority Operational Items for the Academic Plan (2 of 2)

## High Priority Items

### Outside of Academic Plan (slide 2 of 2)

| Description  | FTE | Amount         | Description  |
|--|-----|----------------|--|
| <b>Technology (Data &amp; Assessments)</b>           |     |                |  |
| Replacement cycle, etc.                              |     | 100,000        | Additional funds to catch up on building replacement cycle, coverage for shift to Computer-Based-Testing (CBT) internally as well as for NYS assessments, to increase device access so that middle schools are equitable, and to purchase a more robust and feature rich content filter and logging appliance. |
| Website Redesign and Student Information System      |     | 25,000         | Additional funds to assist in website redesign including visual impairment accommodations and implementation of the new student information system including reporting on planning/process and schedule.   |
| Training and Travel                                  |     | 5,000          | Addition to cover mileage reimbursement of supervisor of assessment, instructional technology and library media services, as well as need to train department staff to support new web platform, and student information system.   |
| Chromebooks  |     | 25,000         | Addition to cover costs associated with increased Chromebook maintenance, and end user peripherals   |
| Costs associated with new platforms, licensing, etc. |     | 50,000         | Addition to cover costs associated with new web platform, assessment platform, increase in annual licensing, expanded enterprise management of Android, Mac and iOS devices and ancillary supporting applications for new student information system.  |
| <b>Total (for this slide)</b>                        |     | <b>205,000</b> |  |

Total for High Priority Items Outside of Academic Plan (slides 1 & 2) \$664,500.

# Academic Plan

## Continued Phase-In Expansion

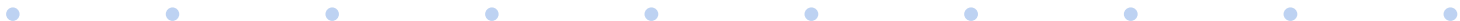
### The Themes of the Plan:

- P-12 Instructional Program
- Social-Emotional Needs
- College & Career Readiness
- Administrative Support for Instructional Leadership
- Safety & Security

### Recommended Options:

- Option A: \$1.60 million
- Option B: \$1.01 million
- Option C: \$ 522,000

The actual Academic Plan and detailed description of items included in the various options are provided separately.



# Base Budget with Mandates, Essential Items, High Priority Items, and Academic Plan (Option A)

If the current Base Budget were modified to include mandates, essential items, high priority items and Academic Plan continued phase-in:

| Base Budget with Mandates, Essential Items, High Priority Items, and Academic Plan (Option A) | 2017-18 Budget | 2018-19 Budget      | Dollar Increase | Percent Change | Tax Levy Increase |
|---|----------------|---------------------|-----------------|----------------|-------------------|
| Revenues  | \$240,177,508  | \$246,762,834       | \$6,585,326     | 2.74%          |                   |
| Expenses  | 240,177,508    | 251,672,084         | 11,494,576      | 4.79%          |                   |
| <b>Projected Deficit</b>  | -              | <b>\$ 4,909,250</b> |                 |                | <b>4.31%</b>      |

The resulting tax levy increase required to balance the budget if there are no other changes would be approximately 4.31%.

# Discussion

## **Determine the items to include in the next budget draft:**

- 1) All Mandates Requiring Additional Resources? (see slide 6)
- 2) Enrollment-Driven Items Considered to be Essential to Programing, Health and Safety? (see slide 8)
- 3) Other Items Considered to be Essential to Programing, Health and Safety? (see slide 9)

## **Items to be further discussed and prioritized during March 1<sup>st</sup>**

### **Board meeting:**

- A) High priority items recommended by staff outside of the Academic Plan (see slide 11 & 12)
- B) High priority items recommended by staff and contained within the Academic Plan (see separate handouts)

