



**JOB POSTING #255**  
**PLEASE POST**

**The City School District of Albany, New York**  
**An Equal/Affirmative Action Employer**  
**APSUE Employment Opportunity**

**Date of Posting:** May 15, 2018

**Position(s):** Cook Manager

**Location(s):** William S. Hackett Middle School

**Salary:** \$20,848.37

**Hours:** 27.5 hours per week/10 months

**Deadline for applying:** Continuous until filled

**Qualification(s):**

Three years of experience in large scale cooking or any equivalent combination of experience and training and/or graduation from a regionally accredited or NYS registered two-year College with an Associate Degree in Food Service Administration, Dietetics or Nutrition and one year of experience in the preparation of food on a large scale; or any equivalent combination of training and experience.

**Responsibilities:**

All aspects of food preparation and serving for 500+ students, directly supervise 5-10 employees, working knowledge and compliance with all DOH regulations and National School Lunch/Breakfast Program requirements, superior customer service skills. Responsible for daily operations, food and supply inventory and ordering, accurate daily recordkeeping, quality control, safe food storage and handling, kitchen sanitation, equipment maintenance, cash handling, time records. Position requires heavy lifting.

**Send a cover letter, resume and application to:**

E-mail: [humanresources@albany.k12.ny.us](mailto:humanresources@albany.k12.ny.us)  
Office of Human Resources  
City School District of Albany  
1 Academy Park  
Albany, N.Y. 12207

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